



- All cancellation notices must be in writing – either via U.S. mail, fax or e-mail. It is the tour member's responsibility to contact our office to verify receipt of cancellation.

**DEVIATIONS:** The cost of this tour is based on all passengers following the same itinerary. Any deviations to the group itinerary must be received in writing and accompanied by the initial, per person, non-refundable research fee in the form of a personal check, cashier's check or money order. **We do not accept credit card charges for deviation fees or for additional costs incurred as a result of the deviation.**

- All requests are subject to airline, Eurail and/or Auto Europe guidelines, rules and regulations governing their policies as well as any additional fees imposed.
- Intropa Tours can make changes to your airline ticket, can book Eurail Passes (without seat assignments), and can book rental cars through Auto Europe only. All bookings are subject to restrictions and availability.
- All requests must be made in writing by **October 17, 2010**, accompanied by the \$100.00 per person non-refundable research fee.
- There will be an additional \$50.00 charge for each change requested after the deviation arrangements have been made. **Please note:** once the change has been made to the airline ticket, the passenger is no longer a part of the group air schedule; the seat with the group has been released and cannot be rebooked.
- The research fee will be charged whether or not the passenger accepts the deviation arrangements.
- Deviating passengers may not charge the group airfare as part of the final payment.
- **If the fee is not submitted with the request, the deviation will not be processed.**
- **AIRLINE TICKETS/SEATING:** Airline tickets purchased through Intropa Tours are special "group fare" tickets and are subject to rules and regulations specific to group travel. The airlines require that groups be "finalized" by **November 17, 2010** with correctly spelled names – as it appears on the passport - and special meal and seat requests. Please indicate any special requests on the reservation form or send the request in writing if you have already returned the form. *We will make every effort to accommodate special seating and meal requests; however, we cannot guarantee any request.*

**LAND ONLY REQUESTS:** Tour participants who wish to arrange their own air schedule must advise Intropa Tours in writing (Land Only forms are available from your tour leader/director) no later than **October 17, 2010**. If you choose the Land Only option but do not return the form, we will assume you are traveling with the group, will invoice you as part of the group and you will be subject to any penalties imposed by the airline.

**TOUR COST:** Tour cost is based on the current rate of exchange, **\$1.25 to 1 euro**. The exchange rate is subject to change prior to departure due to foreign currency fluctuation, which can result in a tour cost increase or decrease.

**PASSPORT/VISA:** Most countries require that every passenger have a passport that is valid for 6 months AFTER the tour has returned. US citizens do not need a visa to enter any country included in this tour. Visas may be needed for non-U.S. passport holders, please call Intropa to verify. **Please note: If you have any legal issues that could prevent you from obtaining a visa or entering another country, please notify Intropa Tours at once. Intropa Tours cannot be held responsible for incomplete or inaccurate travel documents if the passenger does not contact our office in a timely manner.**

**LUGGAGE:** Due to limited space on the motorcoach, each passenger on this tour is allowed one suitcase no larger than 62 inches (length+width+height) and 50 pounds, and one carry-on item no larger than 42 inches (length+width+height) and 20 pounds (*sizes and weights subject to change as mandated by airlines*). It is essential to adhere to these restrictions.

**SPECIAL CONDITIONS:** Tour participants who may have any legal, physical, mental or medical conditions, which would hinder their full participation on the tour, are encouraged to seek advice from a related professional before committing to travel.

**RESPONSIBILITY & DISCLOSURE NOTICE:** Varsity/Intropa Tours, a division of Varsity Brands, Inc., acts only as an agent in connection with the tour offered herein and its liability is limited. Independent third parties not under the control of Intropa Tours provide air transportation, carriage by land, hotel accommodations, restaurants, and related services. Air transportation is provided by Delta Airlines. Intropa

Tours shall not bear any liability to the passenger or third party for any injury, damage, loss, accident, delay or irregularity which may be occasioned either by reason or any defect, through the acts or defaults of any company or person(s) engaged in conveying the passengers or in carrying out the arrangements of the tour or performance events, or as a direct or indirect result of acts of God, acts of war, acts of terrorism, dangers incident to fire, breakdowns in machinery or equipment, acts of governments, or other authorities, civil disturbances, strikes, riots, theft, unhealthy conditions, pilferage, epidemics, quarantines, medical, or custom regulations, cancellations of or change in itinerary or schedule, or from any other causes beyond the control of Intropa Tours. Intropa Tours shall not be liable for any loss or damage or delay related to the travelers' passports, visas, or other immigration documents required by the U.S. or any foreign government; it is the responsibility of each passenger to ensure that they are in possession of a valid passport (which is valid for 6 months AFTER the tour has returned), and any required visas for U.S. and non-U.S. citizens. Intropa Tours shall not be liable for any losses or additional expenses due to delay or changes in schedule or other causes. The right is reserved to decline to accept or retain any tour passenger should such person's health or general deportment impede the operation of the tour to the detriment of other passengers. No refunds for tour portions or unused services can be made unless agreed to prior to departure of the tour from the U.S.A. Your retention of tickets, reservations or bookings after issuance shall constitute a consent to the above and agreement on your part to convey the contents herein to your traveling companions. Payment of any deposit or final payment shall be deemed to constitute consent by each passenger to these terms. Baggage is carried at the owner's risk and baggage insurance is strongly recommended. It is recommended that each participant on this tour have his/her own attorney review this Responsibility Disclosure Notice before indicating his/her consent by signing the reservation form.

Delta Airlines and/or any additional participating carriers are not to be held responsible for any act, omission, or event during the time passengers are not on board their carriers or conveyance. The passage contract in use by the carrier concerned, when issued, shall constitute the sole contract between the transportation companies and the purchaser and/or passenger of these tours.

### **THE COST OF YOUR TOUR INCLUDES:**

**AIR TRANSPORTATION:** Round trip air transportation on board Delta Airlines from Pensacola to Madrid and return from Barcelona using a special group airfare. Restrictions apply. Once tickets are issued they are not refundable except in the case of catastrophic illness or death.

**TAXES:** International airline-related taxes and security charges of \$84.00. Taxes are subject to change prior to ticketing. Airline security charges, airline fuel charges and other surcharges or taxes levied after contract preparation are not included in the tour cost. Security charges and airfares have increased substantially due to ongoing world affairs and may continue to increase. **Intropa is only the collection point for fuel surcharges, new airport/airline security charges, etc., and we must collect these on behalf of third party suppliers.**

**LAND TRANSPORTATION:** Land transportation will be provided by Spanish style motor coach air conditioned for the group's exclusive use during the entire stay in Europe, subject to driver regulations.

**ACCOMMODATIONS:** Accommodations: In a mix of tourist (3\*) and superior tourist (4\*) class hotels with private bath and/or shower nightly, based on two persons per room. Limited single rooms are available for a supplement that will apply to those participants who request a single room as well as to those participants who must occupy a single room due to lack of a roommate.

**MEALS:** Spanish buffet-style breakfast each day and dinner as included in the itinerary. Dinner does not include coffee, tea, soft drinks, bottled water or alcoholic beverages.

**TOUR MANAGER:** Full time services of a multilingual tour manager for the entire stay in Spain. The tour manager will assist with tour logistics but is not a tour guide. A tip has been included in the total tour cost for

the tour manager and motorcoach driver. If service has been outstanding, please feel free to “pass the hat” at the end of your tour.

**SIGHTSEEING:** City sightseeing with a local professional tour guide in major cities as outlined in the proposed itinerary, including entrance fees to attractions.

**TIPPING & TAXES:** Tipping is included for all hotel and meal services included in the tour. Local government and airport taxes are included. **(Tips to local “step-on” guides are not included and we generally suggest you “pass the hat” and give up to 1 euro per person per guide, commensurate with the services provided.)**

**FLIGHT INSURANCE:** \$150,000 free flight accident insurance is provided for each passenger purchasing an airline ticket from Intropa.

**THE COST OF YOUR TRIP DOES NOT INCLUDE:** Airline baggage charges if any apply, passports, visas, any domestic charges for luggage, items of a personal nature, tips to local guides, portorage at airports and hotels, optional excursions, independent sightseeing, on tour cancellation/interruption, medical and baggage insurance, meals other than specified, soft drinks, bottled water or alcoholic beverages with dinner or any other items not mentioned as included.